

HELLO !!

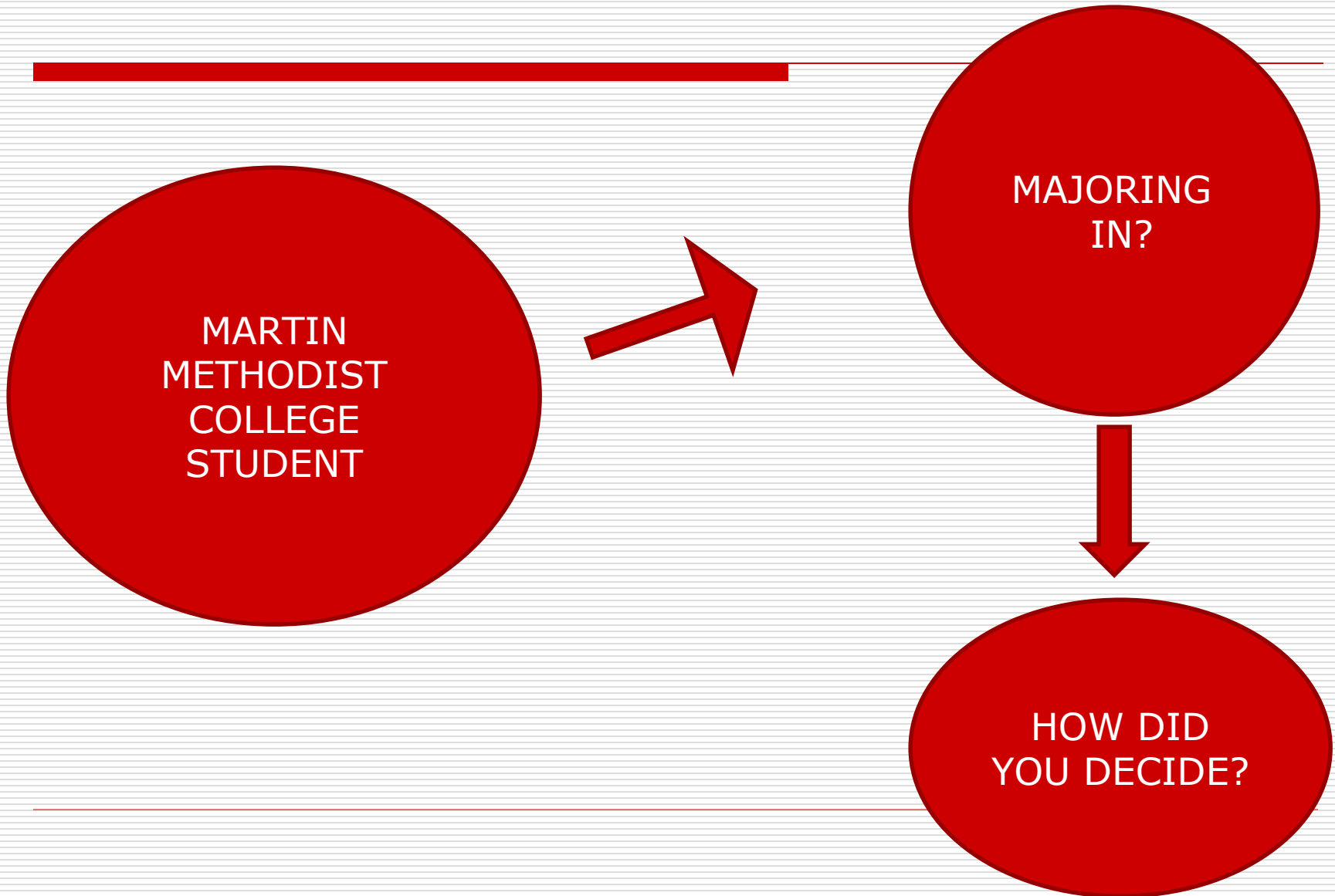
OUR NAMES ARE:

GAIL NEWTON - JOHNSTON CENTER

And

GORDON THAYER - STUDENT RESOURCE
CENTER

Martin Methodist College Career Advisors



WHAT CAREER ARE YOU CONSIDERING?

- HEALTH CAREER
- SCIENCE CAREER
- HUMANITIES CAREER
- SOCIAL SCIENCE CAREER
- FINE ARTS CAREER
- MIXTURE OF THE ABOVE

CAREERS CENTER
AROUND PEOPLE
WHO WORK WITH:

- **PEOPLE**
- **DATA**
- **THINGS**

THINGS TO CONSIDER WHEN CHOOSING A CAREER

NEARLY HALF
THE PEOPLE
EMPLOYED IN THE U.S.
DO NOT ENJOY WHAT
THEY DO!

**

WHY?

- Bad Advice
- People With Whom they work
- Their Supervisor
- Salary and Benefits

- HOW IS A CAREER DECISION MADE?

**MORE IMPORTANTLY,
HOW WILL YOU MAKE
A
CAREER CHOICE?**

THIS IS HOW MOST PEOPLE DECIDE

*U.S. NEWS AND WORLD
REPORT - 2005*

CAREER DECISION BASED ON:

- 1. SALARY**
- 2. ADVICE OF A FRIEND/
PARENT OR RELATIVE**
- 3. AVAILABILITY OF WORK**
- 4. FLEXIBILITY OF WORK
SCHEDULE**
- 5. PLACE OF EMPLOYMENT**
- 6. ABILITY TO ADVANCE**
- 7. BENEFITS**

**DO YOU THINK THE
ORDER OF THINGS
CHANGED BY 2009?**

PEOPLE WHO ARE HAPPY IN THEIR CAREER HAVE COMMON TRAITS

- THEY HAVE MATCHED THEIR CAREER SOMEWHAT TO THEIR PERSONALITY.
- THEY USE THE **SKILLS** THEY POSSESS AT WORK.
- THEIR WORK INTERESTS THEM TO A CERTAIN DEGREE.
- THEIR PERSONAL VALUES DO NOT CONFLICT WITH WORK DEMANDS.

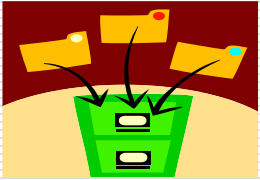
2005 NATIONAL ASSOCIATION OF COLLEGES AND EMPLOYERS (NACE)



WHAT SKILLS ARE MOST IN DEMAND BY EMPLOYERS?

(Rating of 1 to 5)

- **Communication** 4.7
- **Teamwork** 4.6
- **Analytical** 4.4
- **Interpersonal** 4.4
- **Computer** 4.3
- **Organizational** 4.1
- **Leadership** 4.0



THE SKILLED ORGANIZER

**MY NATURAL STYLE IS ORDERLY AND EFFICIENT. I
USE LOGICAL**

**ANALYSIS TO SOLVE PROBLEMS AND TO MAKE
DECISIONS. I LIKE TO**

**ORGANIZE AND PLAN MY PROJECTS OR PROGRAMS.
I NEED A WORK**

**ENVIRONMENT THAT IS STEADY AND GUIDED BY A
WELL-**

**CONSTRUCTED STRATEGIC PLAN. I AM ATTRACTED
TO LEADERS WHO**

**DEFINE CLEAR OBJECTIVES AND DELIVER ON
THEIR PROMISES.**



THE SKILLED ORGANIZER

Do not like Neutral Enjoy
Using Using

_____	_____	_____	<u>Budget:</u> Plan for expenditures or allocation of resources
_____	_____	_____	<u>Implement Procedures:</u> Carry out or put into effect procedures or protocols.
_____	_____	_____	<u>Calculate/Compute:</u> Count or figure amounts. Follow a mathematical process.
_____	_____	_____	<u>Edit Reports/Stories:</u> Prepare reports or stories for presentation or publication.
_____	_____	_____	<u>Estimate Costs:</u> Make approximate calculations or assessments of cost.
_____	_____	_____	<u>Control Inventory:</u> Purchase and track supplies and goods
_____	_____	_____	<u>Organize Projects:</u> Plan or arrange tasks to meet specified goals.
_____	_____	_____	<u>Coordinate Events:</u> Plan and organize event details.
_____	_____	_____	<u>Remember Details:</u> Memorize and recall particulars.
_____	_____	_____	<u>Use Space Efficiently:</u> Arrange things for greatest utility.
_____	_____	_____	<u>Categorize:</u> Classify or arrange in categories.
_____	_____	_____	<u>Map Routes:</u> Plan or delineate paths or courses of travel.
_____	_____	_____	<u>Monitor Quality:</u> Oversee a process to ensure standards.
_____	_____	_____	<u>Retain Facts:</u> Hold and maintain knowledge of demonstrable truths.
_____	_____	_____	<u>Appraise:</u> Evaluate the value of something.
_____	_____	_____	<u>Audit:</u> Examine records or accounts for accuracy.
Total	Total	Total	



THE SKILLED LIBERATOR

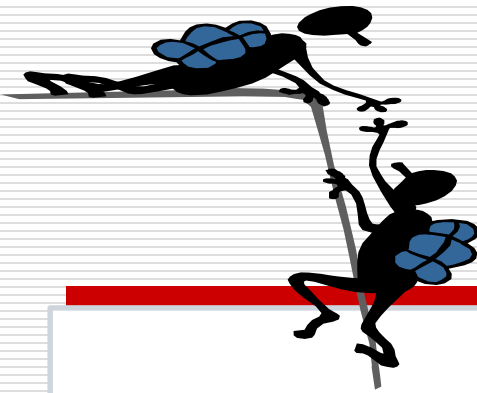
MY NATURAL STYLE IS ACTION-ORIENTED AND ADAPTIVE. I ENJOY CHALLENGES AND AM OPEN TO CHANGE. I SEE ADVENTURES AND NEW OPPORTUNITIES. I AM A TROUBLE-SHOOTER IN MY WORK AND RECREATION. I LIKE WORK THAT IS EXCITING. I ENJOY BEING OUTDOORS AND/OR HAVING A HIGH DEGREE OF MOBILITY IN MY WORK.

THE SKILLED LIBERATOR



SKILLED LIBERATOR

Do Not Like Using	Neutral	Enjoy Using	
_____	_____	_____	Repair: Fix or restore something to working condition.
_____	_____	_____	Troubleshoot: Identify sources of trouble.
_____	_____	_____	Use Tools: Employ or manipulate handheld tools.
_____	_____	_____	Draft: Create a visual representation of a plan.
_____	_____	_____	Risk: Undertake high-risk projects or tasks.
_____	_____	_____	Paint: Apply coating or pigments for artistic impression.
_____	_____	_____	Make Crafts: Create artistic objects with one's hands.
_____	_____	_____	Use Physical Dexterity: Demonstrate skill and coordination.
_____	_____	_____	Utilize Technology: Solve problems with computer software, mechanical devices, or electronics.
_____	_____	_____	Add Humor and Fun: Contribute a funny or amusing element to environment or process.
_____	_____	_____	Improvise: Create spontaneously.
_____	_____	_____	Mobilize: Rally, prepare, and coordinate others.
_____	_____	_____	Market Products/Services: Identify target consumers and develop strategies to sell.
_____	_____	_____	Negotiate: Use persuasive skills to come to terms.
_____	_____	_____	Prepare Food: Create appealing meals.
_____	_____	_____	Design Landscapes: Conceptualize planting arrangements.
Total	Total	Total	



THE SKILLED FACILITATOR

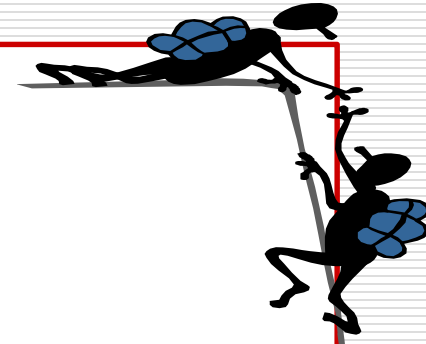
MY NATURAL STYLE IS INTERPERSONAL AND COLLABORATIVE. I AM ATTRACTED TO A

TEAM-ORIENTED, DEMOCRATIC ENVIRONMENT. I VALUE AUTHENTICITY, POSITIVE

INTERACTION, AND HARMONY. I WORK BEST WITH LEADERS WHO COMMUNICATE WELL

AND PROVIDE REINFORCEMENT. I CARE ABOUT EMPLOYEES MORALE AND MOTIVATION.

I AM SENSITIVE TO THE WORK ATMOSPHERE AND FEEL DRAINED BY CONFLICT.



THE SKILLED FACILITATOR

**Do Not Like
Using**

Neutral

**Enjoy
Using**

- Collaborative:** Work together with others.
- Listen:** Pay attention in an effort to understand.
- Counsel:** Exchange opinions/give guidance.
- Coach:** Provide instruction and encouragement.
- Motivate Employees:** Provide incentive and generative excitement to achieve goals.
- Entertain Guests:** Extend hospitality to others.
- Interview:** Direct questions to others.
- Inspire:** Stimulate creativity or action.
- Design Interiors:** Conceptualize arrangement and decoration of living space.
- Lead Teams:** Direct work of organized groups.
- Serve Customers:** Assess needs and provide goods.
- Speak in Public:** Address groups of people.
- Conduct Therapy:** Provide treatment for illness or disability.
- Teach/Instruct:** Impart knowledge or skill through presentation or example.
- Heal:** Restore to health or soundness; cure.
- Use Color:** Conceptualize the use of and apply pigment for creative expression.

Total

Total

Total



THE SKILLED INNOVATOR

**MY NATURAL STYLE IS ANALYTICAL AND SYSTEMATIC. I AM A
COMPLEX THINKER,**

**ATTRACTED TO CONCEPTS AND INNOVATIVE SOLUTIONS. I
ENJOY SEEING THE**

**RELATIONSHIPS BETWEEN VARIOUS IDEAS AND DRAWING
LOGICAL CONCLUSIONS. I**

**AM A RESEARCHER AND KNOWLEDGE SEEKER. I BRING VISION
TO PROJECTS AND WILL**

LOOK AT THE LONG-TERM IMPLICATIONS.

THE SKILLED INNOVATOR



Do not like
Using

Neutral

Enjoy
Using

_____	_____	_____	Consult: Assess client needs and give advice.
_____	_____	_____	Visualize/Forecast: Form a mental image and anticipate events.
_____	_____	_____	Plan Long-Range: Form a scheme to achieve goals.
_____	_____	_____	Design Systems: Conceptualize methods for operations or processes.
_____	_____	_____	Investigate: Make detailed inquiry/cause and effect.
_____	_____	_____	Research: Study using books, interviews, internet, etc.
_____	_____	_____	Brainstorm: Generate ideas and alternatives.
_____	_____	_____	Analyze: Examine methodically and thoroughly.
_____	_____	_____	Invest Finances: Commit money for profit /gain.
_____	_____	_____	Manage Projects: Oversee organization and execution of tasks to achieve goals.
_____	_____	_____	Advise: Make expert suggestions or recommendations.
_____	_____	_____	Use Logic: Employ reasoning and the rational thought process.
_____	_____	_____	Strategize: Develop a comprehensive plan of action.
_____	_____	_____	Demonstrate Confidence: Exhibit belief in oneself and one's capabilities.
_____	_____	_____	Explore New Concepts: Express openness and desire to inquire.
_____	_____	_____	Invent: Use imagination to conceptualize or create.
Total	Total	Total	

MMC MAJORS TO CONSIDER

Skill Areas:	<u>Org.</u>	<u>Fac.</u>	<u>Lib.</u>	<u>Innov.</u>
Accounting	1		2	2
Beh. Science	2	1		
Biology			2	1
Business	1		2	
Church Ed.	2	2	1	
Church Voc.	2	1		
Criminal Just.	2		2	1
Ele. Education	2	1		

MMC MAJORS TO CONSIDER

Skill Areas:	<u>Org.</u>	<u>Fac.</u>	<u>Lib.</u>	<u>Innov.</u>
Phy. Education	2	1		
<u>Sec. Education</u>				
Biology Educ.		2	2	1
English Educ.	2	1		
Phy. Educ.	1	2		
History Ed.	2	1		2
Business Ed.	2	1	2	
Man. Infor. Sys.	1		1	2

MMC MAJORS TO CONSIDER

Skill Area:	<u>Org.</u>	<u>Fac.</u>	<u>Lib.</u>	<u>Innov.</u>
Nursing	2	2		1
English	1	2		
History	1	2		2
Sport Man.	2	1	2	

THINK ABOUT STARTING A PORTFOLIO OF CAREER ACTIVITIES

- IT IS EASY TO START.
- KEEP ALL YOUR CAREER ACTIVITIES ORGANIZED.
 - USE IT AS YOU NEED IT.

